

Timeless Professional Services

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Timeless Professional Services - Corporate Expertise

Timeless Professional Services provides strategic direction, leadership, and project management for complex projects. We use our expertise in project management, specialized skills, and problem solving abilities to identify potential issues and problems and to provide solutions.

Within the project management scope we plan, organize, and control the overall activities of the project. This includes project execution, quality of work, scheduling, cost control, and coordination with clients.

Timeless Professional Services manages all aspects of the project planning process as well as its execution. We take responsibility for analyzing, scheduling, and identifying the risk areas. From this we determine both the resource allocation and utilization. In collaboration with the client our team determines the methodology and manages the project to meet schedule and resource commitments and to ensure sustainability through the life of the project.

We collect information in a formal deliberate fashion, synthesize it and analyze the impacts based on the client's present status. In partnership with their staff we develop the strategic action plan.

With our diverse client base, Timeless Professional Services has a cross-industry view of best practices ranging from public institutions (clients include: federal, provincial and municipal governments, healthcare, defense, academic and others) to private enterprises (clients include: small to mid sized companies to billion dollar public corporations). This exposure enables us to develop specific core solutions for our clients needs.

As a company we continue to take pride in our ability to understand our clients' unique corporate and industrial culture. Through this we are able to assess, establish and determine the strategic direction that the client requires.

It is with our consulting and project management skills that we are able to assess the technological infrastructure design, information allocation and IT readiness. Our assessments are comprehensive and goal orientated. We develop and implement assessment tools as the starting point for our project management process. Our task is to bring about the successful completion of the specific project goals and objectives.

We understand that the primary challenge of any project is to achieve all of the project goals and objectives. Our company has practical experience in adhering to the classic project constraints. The constraints of scope, quality, time and budget are maintained and respected. We get the job done as requested by the client on budget and on time. The financial, materials, provision, communications and IT solutions are carefully determined by Timeless Professional Services in order to achieve the specific project goals and objectives.

We have used our project management model successfully with the following clients:

Timeless Professional Services - Relevant Client Projects

Client: Dr. Ken Rockwood, Halifax, Nova Scotia

Staff Physician, Department of Medicine - Capital District Health Authority

Head of Geriatric Medicine Research Unit, Dalhousie Faculty of Medicine

President, DementiaGuide Inc. - www.DementiaGuide.ca

DementiaGuide Inc. is dedicated to improving the lives of people living with dementia. DementiaGuide Inc. engaged with Timeless to develop their revolutionary first product, SymptomGuide. SymptomGuide is a compilation of over 25 years of the internationally recognized Dr. Kenneth Rockwood's expertise and research in the field of Dementia. SymptomGuide allows professional or personal caregivers to easily categorize and track the symptoms of a Dementia patient over time through a web based application at www.DementiaGuide.ca. The caregivers can then, in turn, analyze the data, run reports that show progress in a graphical form and more. These reports can then be printed off by the caregiver and given to the appropriate doctor. We are including this project reference in our proposal because:

- Timeless managed the project from concept to development to commercialization, and is now a permanent professional services supplier as DementiaGuide continues its technological and health research and development.
- The project involved extensive consultation with Dr. Rockwood and his team at Dalhousie and the GMRU to translate years of research into an intuitive system which anyone can use.
- The system permits data mining, analysis and reporting of many different symptoms and influencing factors. This data mining and analysis system architecture has since been extended to other applications outside of the original SymptomGuide by Timeless.
- Duration: January 2006 to present.

Client: Kaplan K12 Learning Services, New York, NY

Instructor Support and Management System – www.Kaplan.com

Kaplan is one of the world's leading providers of lifelong education. Timeless was selected to build an enterprise management system to meet their need to manage all aspects of their business from the head office. This project involved in-depth analysis of Kaplan's business processes and educational programs and curriculum across multiple countries. The resulting web based system built by Timeless maintains all student records, automatically produces an analysis of test results, controls payroll, is used to instruct several thousand staff teachers and more. Currently the system supports Kaplan learning centres in Canada, the USA and China. We are including this project reference in our profile because:

- Timeless managed the project from concept to implementation, and is now a permanent professional services supplier to Kaplan for the Instructor Support and Management System.
- This web based system has been large in scope and effort (developed and continually maintained, updated, and extended into new educational domains over the last 5 years).
- The system permits extensive data mining and performs analysis of information both individually and aggregated for reporting purposes.
- The system is integrated with multiple different modules, numerous levels of user and security access, and spreads across multiple provinces, states and countries where information is collected into a single, central location.
- Duration: January 2003 to present.

**Client: Prince Edward Island Department of Health, Charlottetown, PE
Canadian Institute for Health Information (CIHI), Ottawa, ON**
Health Professionals Database - www.HealthRegistration.ca

The Prince Edward Island Department of Health, in conjunction with the Canadian Institute for Health Information, tendered an initiative to engage all of the health professional associations on PEI in a centralized member management system to assist in health human resource (HHR) forecasting. Timeless was selected to design, develop and maintain the Health Professionals Database (HPDB) for all of the health associations, colleges and societies. The system is capable of managing member information, processing member renewal, online transactions (charges and payments), accounting AR/AP and much more. It is used by the health professional associations on PEI to maintain and manage all aspects of their memberships from annual registrations to sharing health human resource (HHR) data with the PEI Department of Health, CIHI and others. We are including this project reference in our profile because:

- Timeless managed all aspects of the project beginning with a 6 month consultative and investigative program with all 24 provincial health associations in order to build interest, assess each association's business and regulatory process requirements, document them all and ensure that the goals of the all stakeholders, associations, provincial and federal counterparts were met.
- Once the initial discovery phase was complete, Timeless designed, developed, implemented and continues to maintain the Health Professionals Database.
- The Health Professionals Database provides a single point of data entry for participants across the province through a secure online system.
- Duration: June 2005 to present.

Client: St. Joseph's Healthcare, London, ON
St. Joseph's Healthcare - <http://www.SJHC.London.on.ca>

St. Joseph's Hospital is a 200 bed facility located in London, Ontario. St. Joseph's mandate pushes them to pursue excellence in care. In accordance with this, Timeless was commissioned by St. Joseph's Neonatal Intensive Care Unit to analyze their current processes for patient identification, storing and administration of human breast milk. Timeless documented formal policy recommendations for improving process and patient safety and then designed and implemented a customized version of the Timeless Mother's Own Milk System to the specifications identified to increase workflow efficiencies and safety in their Neonatal Intensive Care Unit. These best practice policies have since been applied to the entire Nursery and Pediatric Unit.

The Timeless Mother's Own Milk System (MOMS)TM is a real-time, HIPAA compliant Windows PC and wireless handheld computer based bar-coding system (client-server) for Pediatric and Neonatology professionals. We are including this project reference in our profile because:

- Timeless defined the scope, tasks and methodology in order to develop new best practice policies and procedures for St. Joseph's in their pursuit of increased patient safety goals.
- Timeless then managed the customization, development and implementation of the Timeless Mother's Own Milk System in a collaborative effort with St. Joseph's clinical and IT/IS staff. This collaborative effort allowed Timeless to meet St. Joseph's specific requirements in a timely and cost effective manner.
- All information is updated wirelessly, in real time, across the entire St. Joseph's system so staff and stakeholders at St. Joseph's are always equipped with the most up to date information.
- Duration: August 2006 to present.

Timeless Professional Services - Selected other Clients

Capital District Health Authority, Halifax, NS - www.CDHA.NSHealth.ca

Nova Scotia College of Medical Laboratory Technologists, Halifax, NS - www.NSCMLT.org

Nova Scotia Association of Medical Radiation Technologists, Halifax, NS - www.NSAMRT.ca

Queen Elizabeth Hospital, Charlottetown, PE - www.QEHFoundation.com

Eureka! Ranch, Newton, OH - www.EurekaRanch.com

Department of National Defense, Ottawa, ON

Department of Veterans Affairs, Ottawa, ON & Charlottetown, PE

Tuomey Regional Medical Center, Sumter, SC - www.Tuomey.com

St. Joseph's Healthcare, London, ON - www.SJHC.London.ON.ca

Pitt County Memorial Hospital, Greenville, NC - www.UHSEast.com

Prolacta Bioscience, Los Angeles, CA - www.Prolacta.com

Medical Society of Prince Edward Island, Stratford, PE - www.MSPEI.pe.ca

New Brunswick Department of Social Development, Fredericton, NB - www.GNB.ca